

**CLIENT SEXUAL ABUSE, SEXUAL ASSAULT INVESTIGATIONS  
ROLES & RESPONSIBILITIES: ALVIS HOUSE VS. OUTSIDE ENTITIES**

**WHAT HAPPENS WHEN A REPORT IS SUBMITTED OF ALLEGED CLIENT SEXUAL ABUSE?**

Alvis House is responsible for the safety of all clients under program supervision. Alvis House policy (1300.05a) requires any client allegation of sexual abuse, which involves potentially criminal behavior to be referred for a criminal investigation.

**WHO CAN TELL ME IF A REPORT IS BEING INVESTIGATED?**

The Alvis House PREA Coordinator will respond to inquiries regarding a report of client sexual abuse or sexual assault. The PREA Coordinator may be reached at **(614) 252-8402**.

**WHO MAKES A REFERRAL FOR A CRIMINAL INVESTIGATION?**

Investigation referrals for alleged sexual abuse of an agency resident may be made by any member of the agency's staff, depending on when the report is received. Extreme, and/or clear cases of sexual abuse/assault will be reported to 911 for immediate response to the victim(s). Referrals will also be made to the appropriate local, state, or federal government entity, with which the agency contracts:

- Federal Bureau of Prisons (FBOP);
- Ohio Department of Rehabilitation and Corrections (ODRC);
- Local law enforcement.

**HOW WILL I KNOW THE OUTCOME OF AN INVESTIGATION?**

The Alvis House agency PREA Coordinator will send to the alleged client-victim a written notice of the outcome of any formal administrative process, or criminal investigation, if known. The alleged client-victim will also be directly contacted by the designated prosecuting entity regarding any legal proceedings. ***ALVIS HOUSE IS NOT AUTHORIZED TO CONDUCT CRIMINAL INVESTIGATIONS.***

**WHAT IS THE RESPONSIBILITY OF OUTSIDE ENTITIES INVOLVED WITH INVESTIGATING CLIENT SEXUAL ABUSE?**

Contracting entities (e.g., FBOP, ODRC), and/or local law enforcement will conduct independent criminal investigations, and refer such to the appropriate prosecuting official. The prosecutor will determine if enough evidence exists to send a case to trial.

**CAN I GET A COPY OF AN ALVIS HOUSE POLICY RELATED TO CLIENT SEXUAL ABUSE?**

Yes. Written requests for policies not found on the agency website may be submitted to:

Alvis House  
Attn: PREA Coordinator  
2100 Stella Ct.  
Columbus, OH 43215

Please be sure to include a stamped, self-addressed envelope.